

SAMPLE CASE FILE

For Illustrative Purposes Only

INVESTIGATIVE CASE FILE

Doe Student Plaintiffs v. Meridian Unified School District

Prepared by the Investigation Team

Submitted to: Whitfield & Cross LLP, Defense Counsel

This is a fictionalized, composite sample created to illustrate report structure and depth. All names, dates, and identifying details are invented and do not reference any real person, student, employee, district, or matter.

What This Sample Includes

Every engagement produces the same five deliverables, built from a shared, structured case file rather than generated fresh each time. This sample walks through each one using a fictionalized composite matter.

01	Executive Summary	A one-page briefing: headline findings, open questions, and what needs attention first.
02	Full Investigative Report	The complete narrative organized by allegation, every finding cited to its source.
03	Evidence Appendix	Every transcript, record, and exhibit indexed and callable on the spot.
04	Report Index	Findings cross-referenced by person, date, and allegation.
05	Social Media Review	Publicly available activity relevant to the case, preserved with metadata intact.

01 — Executive Summary

RE:

Doe Student Plaintiffs v. Meridian Unified School District — Investigation Status Checkpoint

PREPARED FOR:

Whitfield & Cross LLP, Defense Counsel

DATE:

Sample Date

Headline Findings

- Three of four alleged incidents are corroborated by at least one independent witness statement; the fourth remains uncorroborated pending a scheduled follow-up interview.
- A material inconsistency was identified between the subject employee's written statement and the account given by a classroom aide regarding the timeline of a March incident (see Full Report, Section 3.2).
- Personnel records confirm one prior complaint against the subject employee in 2021, which was investigated internally and closed without disciplinary action. Relevance to the current matter is limited but noted for completeness.

Open Questions

- Confirmation is still needed on whether a fifth student plaintiff has been formally added to the matter by plaintiff's counsel.
- Two witnesses identified during interviews have not yet been reached; contact attempts are ongoing.

What Needs Attention First

- Schedule the outstanding interview with the classroom aide referenced in Section 3.2 before the discovery deadline.
- Request the complete 2021 personnel file from the district's HR department; only a summary has been produced to date.

02 — Full Investigative Report

This section presents the complete narrative, organized by allegation. Every factual statement below is cited to its source in the Evidence Appendix; direct quotations are drawn verbatim from the cited transcript or document.

1. Background

This matter concerns allegations raised against Mr. D. Corbett, a special education instructor at Ashford Elementary School within Meridian Unified School District, by four student plaintiffs identified in the complaint as Student A, Student B, Student C, and Student D. The Investigation Team was retained by defense counsel to conduct a field investigation, including witness interviews, document review, and timeline reconstruction.

2. Subject Employment History

Mr. Corbett has been employed by the District since 2016, assigned to special education classrooms at two school sites over that period. Personnel records reflect satisfactory performance evaluations in each year on file, with one prior complaint (2021) investigated and closed without finding. [Evidence 4, 5]

3. Allegation-by-Allegation Findings

3.1 — Incident Alleged January (Student A)

Student A's account is corroborated by the statement of Ms. R. Castillo (Principal), who reported observing the described interaction from the hallway. [Evidence 1, 8] Mr. Corbett's written statement acknowledges the interaction occurred but disputes the characterization of intent. [Evidence 6]

3.2 — Incident Alleged March (Student B)

A material inconsistency exists between Mr. Corbett's account of the March incident and the statement of Mr. I. Doyle (Behavioral Support Aide), specifically regarding the sequence of events leading up to the incident. Mr. Doyle's statement places the incident approximately fifteen minutes earlier in the school day than Mr. Corbett's written account. [Evidence 6, 9] This discrepancy has not yet been resolved and is flagged for follow-up.

3.3 — Incident Alleged April (Student C)

No independent witness has been identified for this incident. Student C's account is currently the sole source. [Evidence 2] Investigation into this allegation remains open.

3.4 — Incident Alleged May (Student D)

Ms. Castillo's statement corroborates the general timeline described by Student D, though she did not directly witness the specific interaction alleged. [Evidence 8] A classroom volunteer present that day has been identified but not yet interviewed.

4. Preliminary Assessment

Of the four allegations reviewed to date, three (3.1, 3.2, 3.4) have at least partial independent corroboration; one (3.3) does not. The identified inconsistency in Section 3.2 warrants a follow-up interview before any conclusion is finalized. This report will be updated as outstanding interviews are completed.

03 — Evidence Appendix

Every item referenced in the Full Investigative Report is indexed here with its source type, date, and the section(s) it supports. In a live case file, each row links directly to the underlying transcript, recording, or document image.

#	Item	Type	Date	Cited In
1	Witness Statement — R. Castillo (Principal)	Interview	Sample Date	Corroborates 3.1, partially 3.4
2	Witness Statement — Student C (via guardian)	Interview	Sample Date	Sole source, Section 3.3
3	District Incident Log Export	Document	Sample Date	Referenced in Background
4	Personnel File — D. Corbett (summary)	Document	Sample Date	Referenced in Section 2
5	2021 Prior Complaint Summary	Document	Sample Date	Referenced in Section 2
6	Written Statement — D. Corbett (subject)	Document	Sample Date	Referenced in 3.1, 3.2
7	Classroom Roster, Spring Term	Document	Sample Date	Reference / identification only
8	Witness Statement — R. Castillo, supplemental	Interview	Sample Date	Corroborates 3.1, 3.4
9	Witness Statement — I. Doyle (Behavioral Aide)	Interview	Sample Date	Timeline conflict, Section 3.2

04 — Report Index

Findings cross-referenced by person, date, and allegation, so counsel can jump directly to what matters without reading the full narrative.

By Person

- D. Corbett (subject) — Sections 2, 3.1, 3.2
- R. Castillo (witness) — Sections 3.1, 3.4; Evidence 1, 8
- I. Doyle (witness) — Section 3.2; Evidence 9
- Student A — Section 3.1
- Student B — Section 3.2
- Student C — Section 3.3
- Student D — Section 3.4

By Allegation

- Allegation 1 (January) — corroborated — Section 3.1
- Allegation 2 (March) — timeline conflict, open — Section 3.2
- Allegation 3 (April) — uncorroborated, open — Section 3.3
- Allegation 4 (May) — partially corroborated — Section 3.4

Open Items Requiring Counsel Attention

- Follow-up interview: I. Doyle timeline discrepancy (Section 3.2)
- Full 2021 personnel file request outstanding (Section 2)
- Classroom volunteer, May incident, not yet interviewed (Section 3.4)

05 — Social Media Review

Publicly available social media activity relevant to the matter was reviewed and preserved, with capture metadata retained for authentication purposes. Only content already public at the time of capture is included; no private accounts were accessed.

Scope of Review

- Public posts and public comments made by named parties and identified witnesses
- Publicly viewable school and district social accounts referencing the relevant time period
- Date range: term matching the alleged incidents

Findings Summary

No posts directly referencing the specific incidents were identified. Two public posts by a parent of Student A, made in the weeks following the alleged January incident, reference general dissatisfaction with the school without naming the subject employee; both were captured with timestamp and URL metadata and are included in the case file as Evidence 10 and Evidence 11.

Preservation Method

All captured content is preserved as a full-page screenshot plus underlying HTML/metadata export, timestamped at capture and stored with a chain-of-custody log, consistent with standard authentication practice for digital evidence.